

Under Graduate Programmes Admissions for the Academic Year 2025-26

INSTRUCTIONS FOR PHYSICAL REPORTING AT SPAV CAMPUS
All students admitted to UG Programmes through DASA 2025

Physical Reporting to the Institute: Candidates who have secured admission in UG programmes through DASA 2025 are required to complete the following procedures before and after arriving physically at campus between 20th and 23th August, 2025 for a smooth admission confirmation procedure.

1. Academic Semester Registration:

All students would require to register for the Academic Odd Semester (August - December, 2025) through SAMARTH Portal which shall be made available at SPAV website and homepage, from August 20, 2025 onwards. In order to fill this Semester Registration form, candidates would require to pay the Balance Tuition Fees as per below:

Payment of Balance Tuition Fees (UG Admissions through DASA)

(Tuition Fee as per DASA 2025 Notification (per semester) – DASA-CIWG: Rs. 62500/-, DASA-NON-SAARC: USD 4000, DASA-SAARC: USD 2000, DASA-CIWG & DASA-NON-SAARC: USD 4000. The Semester fee is accrued to annual basis as per Institute Fee Policy)

Balance (Annual Tuition Fees) + Institute Security Deposit (Rs. 10000/- Refundable & One Time):

i. Tuition Fee (Annual) for DASA (CIWG)	INR 125000/- + INR 10000/-
ii. Tuition Fee (Annual) for DASA (Non-SAARC)	USD 8000 + INR 10000/-
iii. Tuition Fee (Annual) for DASA (SAARC)	USD 4000 + INR 10000/-
iv. Tuition Fee (Annual) for DASA-CIWG & DASA (Non-SAARC)	USD 8000 + INR 10000/-
v. Fees Paid at DASA Registration for DASA (CIWG)	INR 62500/-
vi. Fees Paid at DASA Registration for DASA (Non-SAARC)	USD 4000
vii. Fees Paid at DASA Registration for DASA (SAARC)	USD 2000
viii. Fees Paid at DASA Registration for DASA-CIWG & DASA (Non-SAARC)	USD 4000

Balance Fees to be Paid by DASA (CIWG)	(Sub-Total A1)	INR 62500/- + INR 10000/- (i-v)
Balance Fees to be Paid by DASA (Non-SAARC)	(Sub-Total A2)	USD 4000 + INR 10000/- (ii-vi)
Balance Fees to be Paid by DASA (SAARC)	(Sub-Total A3)	USD 2000 + INR 10000/- (iii-vii)
Balance Fees to be Paid by DASA-CIWG & DASA (Non-SAARC)	(Sub-Total A4)	USD 4000 + INR 10000/- (iv-viii)

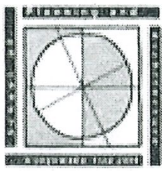
*All the candidates are mandatorily required to pay the **balance tuition fee** and **Institute Security Deposit**.

For more details about Fee Structure, Method of Payment, please visit <https://spav.ac.in/feesstructure.html>

2. Verification of Documents:

Upon arrival to campus, there shall be physical verification of your documents and credentials between 20th and 23rd August, 2025 (09AM-05.30PM). No original documents will be retained by SPAV and hence, documents and credentials are needed to be taken back by the candidate after completion of verification. Please bring the following in Original along with ONE SET of self-attested photocopies:

- Provisional Seat Allotment Letter by DASA 2025 for admission in SPA Vijayawada (in original).
- Applicant's Valid Passport (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card) has to be submitted.



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा

School of Planning and Architecture, Vijayawada

An Institute of National Importance, Ministry of Education Gov. of India

No. 1/SPAV/Acad/UG/2025-26

04th August, 2025

- c. Proof for date of birth (Secondary Education Board/University Certificate (Class X or equivalent) or any certificate issued by the Government authorities.
- d. Mark Sheet of 10th, 11th and 12th (or) Equivalent examination(s).
- e. Certificate from School authorities (in the format given in Annexure-11 & Annexure-13 of DASA 2025 Brochure on letter head of the school) as proof of completion of 11th and 12th standard or equivalent and proof of 2 years of education(11th and 12th or equivalent) in foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate)
- f. Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale that specified is awarded OR if only grades are awarded.
- g. Medical Certificate (in the format given in Annexure 10 of DASA 2025 UG Brochure)
- h. JEE Main-2025 Admit Card.
- i. JEE Main-2025 final score card showing rank.
- j. Undertaking to be produced by the candidate to submit 12th standard or equivalent final results to the admitting institute by September 30, 2025(Annexure-14)

In addition to above, applicant applying under CIWG quota, has to produce all the following:

- k. Copy of the passport of the parent working in the gulf.
- l. Copy of Parent's visa with validity on any date in the Year 2025.
- m. Copy of Parent's Work Permit with validity on any date in the year 2025.
- n. Certificate from the company/organization as proof that parent is working in gulf country.as per Annexure-12 of DASA 2025 UG Brochure.

- Failure to show any of the above during physical verification may lead to cancellation of admissions.

- 3. Upon completion of Physical Reporting and Semester Registration, the candidates wishing to avail Hostel Admission may proceed for Hostels for Hostel registration and attend for classes from 25/08/2025. Further, the candidate shall be eligible for permanent student Registration number, Student ID card.
- 4. For any query related to admissions, please reach us at-

Related to Admissions	:	admissions@spav.ac.in
Related to Hostels	:	chief.warden@spav.ac.in
Related to Academics of Dep. of Planning	:	headplanning@spav.ac.in
Related to Academics of Dep. of Architecture	:	headarchitecture@spav.ac.in
Related to Academics in general	:	academics@spav.ac.in

Registrar